



**SAVACC**  
VATSIM SAUDI ARABIA

Policy Document  
**GDPR Policy**

General Data Protection Regulation Policy

**Revision 02/2023**

**WARNING**

All the following information documented is intended for flight simulation use **only**. Do not use for real world operations.

# Table of Contents

1. Document Information .....	2
1.1. Purpose.....	2
1.2. Limitation of Liability.....	2
1.3. Breach of Policy.....	2
2. Document Identification.....	3
2.1. Amendment Record .....	3
3. Definitions.....	4
4. Data Collection .....	5
4.1. How Do We Collect Data .....	5
4.2. Why Do We Collect Data .....	6
4.3. Data from Third Parties .....	6
5. Data Processing .....	7
5.1. Supporting Users .....	7
5.2. Providing Training .....	7
5.3. Maintaining Rosters .....	7
5.4. Issuing Disciplinary Action.....	8
5.5. Issuing Controller Ratings.....	8
6. Data Sharing.....	9
6.1. Publicly Shared Data.....	9
6.2. Privately Shared Data .....	9
6.3. Sponsored Events and Giveaways.....	9
7. Legal Acknowledgements and Obligations.....	10
7.1. Data Requests from Authorities.....	10
7.2. Members Under the Age of 16 .....	10
7.3. Accessing Personal Data.....	10
7.4. Right of Rectification .....	10
7.5. Opting Out.....	10

# 1. Document Information

## 1.1. Purpose

The purpose of this document is to outline the procedures implemented by VATSIM Saudi Arabia to ensure compliance with the European Union General Data Protection Regulation (GDPR) and to safeguard the privacy and security of personal data.

## 1.2. Limitation of Liability

This document has been prepared by **VATSIM Saudi Arabia** to be used on the VATSIM network for aviation simulation purposes *only*. VATSIM Saudi Arabia staff team is ***not responsible*** for any misuse of this document in real-world aviation.

## 1.3. Breach of Policy

If you believe that any of the documented policies are being violated, please contact the Director of the Saudi Arabian vACC at [director@vatsimsa.com](mailto:director@vatsimsa.com).

## 2. Document Identification

Document Identification	
Type	Policy Document
Revision	02/2023
Issue Date	23 SEP 23
Prepared By	Ismail Hassan – ACCSA1
Approved By	John Koranteng- VATMENA1

### 2.1. Amendment Record

Revision	Date	Changes	Updated by	Approved by
01/23	8 JUL 23	Initial Release	Abdullah AIDossary-ACCSA6	Ahmad Ayoub- 1610046
02/23	23 SEP 23	Implemented the new layout	Ismail Hassan – ACCSA1	John Koranteng- MENA1

### 3. Definitions

Term	Definition
<b>Saudi Arabia vACC/VATSIM Saudi Arabia</b>	The community at <a href="https://www.vatsimsa.com">https://www.vatsimsa.com</a> ("we," "us," "our," "ourselves," "the vACC").
<b>VATMENA</b>	The parent body of vACCs in the Middle East and North Africa division on VATSIM at <a href="https://vatsim.me">https://vatsim.me</a>
<b>VATSIM</b>	Virtual Air Traffic Simulation network. The organization at <a href="https://www.vatsim.net">https://www.vatsim.net</a>
<b>Discord</b>	Discord at <a href="https://discord.com">https://discord.com</a>
<b>Services</b>	Training, any websites or applications, support, voice communication
<b>Microsoft</b>	Microsoft Corporation at <a href="https://www.microsoft.com">https://www.microsoft.com</a>
<b>User/Member/Individual</b>	Any person from whom the vACC collects data from

## 4. Data Collection

### 4.1. How Do We Collect Data

We collect personal data from our members through the official public VATSIM API. By using our services, the user agrees to have their data collected and processed.

**The data we collect includes:**

- User images
- User messages
- Support ticket requests
- Support ticket records
- Training requests
- Training records
- Any other non-required data provided by the user

**We also collect data through web applications, including:**

- IP addresses and connection information
- Usage data
- Location data (Country only)

**The data that is collected from the official public VATSIM API includes:**

- Users' full name and certificate ID as provided by the API according to information provided upon their registration with the VATSIM network.
- Users' age group according to the date of birth provided upon their registration with the VATSIM network
- Users' VATSIM controller rating
- Users' VATSIM pilot rating
- Users' country and state (or country or province) of residence
- Users' registration date

## 4.2. Why Do We Collect Data

We collect data for the following purposes:

- Managing users
- Providing training
- Offering support
- Managing controller rosters
- Providing access to our service

## 4.3. Data from Third Parties

To offer a comprehensive service package, we may need to access additional data from third parties.

The data and their providers include:

- **VATSIM API:** Information about users' full name, certificate ID, age group, controller and pilot rating, country and/or state of residence, registration date, region, division, subdivision, and information about controlling and flight sessions.
- **Discord:** Discord ID, Discord username, and Discord activity log.
- **Google Analytics:** Privacy Policy can be found at <https://policies.google.com/privacy/>.
- **Cloudflare Analytics:** Privacy Policy can be found at <https://www.cloudflare.com/privacypolicy/>.
- **Controlling session information:** Information about the user's sessions on the VATSIM Network.

## 5. Data Processing

### 5.1. Supporting Users

We utilize collected data to provide support to our users.

**Examples include:**

- Using training data to assist support tickets from users requesting training.
- Using disciplinary data to handle support tickets reporting misconduct.
- Using a user's controlling session information to support a ticket where the user has been removed from an active controller roster.
- Providing user data to another vACC when a user submits a vACC transfer or visiting request.

### 5.2. Providing Training

We use the following data to assess competency and determine members' progression in training:

- VATSIM CID
- Training history
- Exam history
- Controller sessions

### 5.3. Maintaining Rosters

We use the following data to maintain controller rosters and compile lists for VATSIM events:

- VATSIM CID
- Name
- Region, division, and vACC
- ATC rating
- Membership status
- Solo validation status (if any)
- Location data
- Comments made by mentors or staff



## 5.4. Issuing Disciplinary Action

We use collected data to issue disciplinary action for misconduct or breaches of VATSIM Saudi Arabia policies, VATSIM network code of conduct or the law.

## 5.5. Issuing Controller Ratings

We utilize the following data to issue rating to our controllers and keep track of active and inactive controllers:

- VATSIM CID
- Region, division, and vACC
- Exam history
- Training history
- Membership status
- Solo validation status (if any)

## 6. Data Sharing

### 6.1. Publicly Shared Data

**We publicly share the following data:**

- Member's rating
- Member's membership in the vACC
- Member's solo validation status
- Member's name and VATSIM CID
- Member's ATC session bookings
- Member's connection status and position/station

### 6.2. Privately Shared Data

**We share data with the following entities:**

- VATSIM Staff
- VATMENA Staff
- Other vACC Staff

**The shared data includes publicly shared data and:**

- Email
- Training status
- Training reports
- Exam history
- Rating upgrade requests
- Disciplinary history

### 6.3. Sponsored Events and Giveaways

During sponsored events or giveaways, we may share certain user information with event sponsors for prize delivery purposes only. Users should report any misuse of their information to the Saudi Arabia vACC staff.

## 7. Legal Acknowledgements and Obligations

### 7.1. Data Requests from Authorities

A member's personal data may be shared with authorized legal bodies to assist with legal investigations.

### 7.2. Members Under the Age of 16

We comply with VATSIM's Safeguarding Minors Policy and do not provide services to users under the age of 13.

### 7.3. Accessing Personal Data

Requests for personal data under the Right of Access should be directed to the VATSIM Saudi Arabian management by sending an email to the Saudi Arabian vACC Director. We will verify the authenticity of the request and provide access to the member's personal data.

### 7.4. Right of Rectification

Requests for rectification of personal data should be directed to the VATSIM Saudi Arabia director at [director@vatsimsa.com](mailto:director@vatsimsa.com). We will verify the authenticity of the request and rectify the member's data where required.

### 7.5. Opting Out

If you wish to opt out of data collection and processing conducted by VATSIM Saudi Arabia, please inform us by us.

Please note that opting out will result in the discontinuation of our services, and the user will no longer hold active controller status in the vACC.

We appreciate your trust in us and strive to ensure the highest standards of data privacy and security.

If you have any concerns or questions regarding our Privacy Policy, please don't hesitate to reach out to us.